



CWHBA Director – Board Member

About CWHBA

The mission of the Central Washington Home Builders Association is to be a member-focused association that serves its members by providing resources and a network to positively influence the building industry.

Role of the Board

As the highest leadership body of the association, the board is responsible for:

- Determining the mission and purposes of the association
- Strategic and organizational planning including
 - Approving and monitoring the association's programs and services
 - Ensuring fiduciary oversight and financial management
- Enhancing the association's public image
- Selecting and evaluating the performance of the chief executive
- Assessing its own performance as the governing body of the association

Board Director Preferred Qualifications

To be successful as a board member one should have significant professional leadership experience and strong diplomatic skills, with passionate commitment to the association's mission.

- Proven track record in an executive leadership role
- Knowledge of the association and the relevant industry
- Previous board experience preferred
- Sufficient time availability for board duties
- Strong diplomatic and interpersonal skills

Board Director Responsibilities

Each individual board member is expected to:

- Know the association's mission, policies, programs, and needs
- Read and understand the association's financial statements
- Serve as active advocates and ambassadors for the association and fully engage in identifying and securing the resources and partnerships necessary for the association to advance its mission
- Communicate issues and concerns to members, government officials and the public on matters that affect the industry
- Leverage connections, networks, and resources to develop collective action, support reputational standing, and influence public policy
- Prepare for, attend, and conscientiously participate in monthly board meetings
- Participate fully in one or more board committees
- Follow the association's bylaws, policies, and board resolutions
- sign an annual conflict-of-interest disclosure and update it during the year, if necessary, as well as disclose potential conflicts before meetings and actual conflicts during meetings
- maintain confidentiality about all internal matters of the association

About CWHBA

For over 65 years, the Central Washington Home Builders Association (CWHBA), a 501(c)(6), has served as the leading not-for-profit trade association dedicated to residential construction and remodeling in Central Washington. The CWHBA works with government, public, business, and community associations in six counties – Yakima, Klickitat, Kittitas, Chelan, Douglas, and Okanogan. It is an affiliate of the Building Industry Association of Washington (BIAW) and the National Association of Home Builders (NAHB).

We're not just home builders. Our membership includes a diverse range of builders and supporting businesses and industries who work together in developing communities for Central Washington – present and future. The CWHBA, leadership and members alike, are dedicated every day to meeting the varied needs of our region's communities. We remain dedicated to seeing responsible and ethical home building practices conducted with professionalism, honesty, and integrity.

CWHBA provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

Board Committees

Executive & Governance Committee: Properly screens potential board members, works to evaluate performance of Executive Officer, and acts as advisory group for EO. *(President, VP, 3 at-large members)*

Finance Committee: Recommendations for board consideration regarding the management of investments, and recommendations regarding changes to established investment policy. *(Treasurer, President Elect, and up to 3 additional directors/members, appointed by Treasurer.)*

Membership Committee: Ongoing creation and review of programs to create a closer link between the board and membership, and regular reports to the board on information gathering. *(Committee chair & 2+ additional board directors with **open participation from the general membership**)*

Events & Education Committee: Identify the type of information/education the membership desires for them to achieve a higher level of success. *(Committee Chair, 2+ members at large with **open participation from the general membership.**)*

Government Affairs Committee: Recommendations brought to the board for consideration regarding positions on political and regulatory issues affecting the industry. *(Committee Chair and 2+ members at large with **open participation from the general membership.**)*

Staff Contact

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